

## **BISMARCK MEDICAL CENTER RADIOGRAPHY PROGRAM APPLICATION INSTRUCTIONS**

The Radiography Program at Sanford Medical Center in Bismarck, N.D., is affiliated with three universities within the state:

1. University of Mary (Bismarck)
2. North Dakota State University (Fargo)
3. Minot State University

Students who are attending one of the schools listed above, and have completed or are nearing completion of the requirements for the degree in Radiologic Science, may apply for entrance into the program. Applications must be postmarked by December 15. In order to be eligible to apply, students must have an overall college GPA of 3.0 or higher.

Students must have completed at least two years of college requirements towards the bachelor's degree in Radiologic Technology before entering the program.

Application materials are all available on the program's web site, and should be printed and submitted in one packet, and sent to the program office:

Radiography Program  
Sanford Medical Center  
Route #20597  
300 N. Seventh St.  
Bismarck, ND 58501

### **Along with the completed application, students must submit:**

- All college transcripts
- Signed Technical Standards
- Response to Career Statements, listed on application
- 3 completed recommendations:
  - (e.g., supervisor, co-worker, instructor or advisor – no family, significant other)
- \$25 application fee
  - (in the form of a check payable to Sanford Health, or money order)

Approximately 25 – 30 applicants will be selected for an interview to be held at the beginning of January. The interview committee consists of the program faculty, the Radiology supervisor, and a radiographer from the Radiology department.

**Students must complete all of their college course requirements for their degree, by the time the program begins in August.**

Of those interviewed, up to 10 students are selected annually, and notified by e-mail within the week following completion of interviews. If they accept, they must send a nonrefundable \$250 check as an acceptance fee, which will go towards the purchase of their books in the fall. The program starts on the first Monday in August, and students complete the program on the last Friday in May, approximately 22 months later.

Students must continue to be enrolled and pay tuition each semester to their university of attendance during their two years in the program, including summer. All policies regarding payment must be paid according to the university of attendance. Minot State University students must pay summer tuition directly to Sanford Health, which amounts to approximately \$1,200–\$1,400.

Sanford Radiography Program does not provide any financial aid. Students in need of financial aid must go through their university of enrollment.

A couple months prior to starting the program, students will receive a packet of information from their college advisor that must be reviewed, completed, and returned before students may begin their clinical experience with Sanford. Students will be instructed by their advisor as to where to send the completed paperwork. The packet includes general information regarding some of Sanford's policies and procedures. Students will also receive information, by e-mail during the summer, from the Program Director in regard to program start dates, times, etc.

The program does not accept transfer credits from other radiography programs. The Sanford Health Radiography Program only accepts applicable general education credits from its affiliated universities.

All prospective students need to be aware of the clinical obligations to travel to and from clinical sites. Students' education will be at: Sanford Medical Center, Sanford South Clinic, Sanford Northern Sky Clinic, Sanford Children's North Clinic, and the Sanford North Mandan Clinic (Mandan, ND).